



*Simply Possible*

## OFFICIAL REQUEST FOR QUOTATION

**Procurement Ref:** ..... **IT11/02/23/44**.....

People's Own Savings Bank (POSB) invites your company to make a firm offer for the supply and delivery to POSB HQ of the following.

### LAPTOP X 1

<b>QTY</b>	1
<b>OPERATING SYSTEM</b>	Windows 10/11
<b>PROCESSOR</b>	10th Gen Intel® Core™ i9 10900K (10-Core, 3.7GHz to 5.3GHz w/Thermal Velocity Boost)
<b>MEMORY</b>	32GB DUAL CHANNEL DDR4 AT 2933MHZ NVIDIA® GEFORCE RTX™ 2080 SUPER 8GB GDDR6
<b>STORAGE</b>	2TB (2x 1TB PCIe M.2 SSD) RAID0 [Boot] + 2TB (2x 1TB PCIe M.2 SSD) Non-Raid [Storage]
<b>POWER SUPPLY</b>	6-cell "smart" lithium-ion (90 WHr) 11.40 VDC
<b>AUDIO</b>	Realtek ALC3282-CG High-definition audio
<b>MEMORY SLOTS</b>	Four SoDIMM slots DDR4
<b>NETWORK</b>	Killer E3000 Ethernet controller (integrated on system board)
<b>WIRELESS</b>	802.11a/b/g Wi-Fi 4 (WiFi 802.11n) Wi-Fi 5 (WiFi 802.11ac)
<b>EXTERNAL I/O PORTS</b>	One HDMI 2.0 port One Mini DisplayPort 1.4 One external graphics port One Thunderbolt 3 (USB Type-C) port One USB 3.1 Gen 1 port with PowerShare Two USB 3.1 Gen 1 ports One global headset port One microphone/headphone port (configurable)
<b>WARRANTY</b>	12 Months minimum
<b>DISPLAY</b>	17.3 inch
<b>CARRY CASES</b>	To provide carry cases x 3

**The laptop must be delivered in its original box.**

## **PRINTER X 1**

### **Specifications**

#### **Printing**

Qty	1
Duplex printing mode	Auto
Double Sided Printing	Automatic Double-Sided Printing
Printer Resolution	1200 x 1200 DPI
First Page	As fast as 6.3 Seconds First page
Print technology	Laser
Printing	Mono printing
Duplex printing	Yes
Print speed (black, normal quality, A4/US Letter, Colour)	38 ppm

#### **Copying**

Duplex copying	Yes
Copying	Mono copying
Maximum copy resolution	600 x 600 DPI
Copy speed (black, normal quality, A4)	38 cpm
Time to first copy (black, normal)	7.2 s

#### **Scanning**

Duplex scanning	Yes
Scanning	Colour scanning
Optical scanning resolution	1200 x 1200 DPI
Maximum scan resolution	1200 x 1200 DPI
Maximum scan area	216 x 356 mm
Scanner type	Flatbed & ADF scanner
Scan technology	CIS
Scan to	E-mail, PC, USB
Scan speed (colour)	21 ppm
Scan speed (black)	29 ppm

Image formats supported	JPG, TIFF
Document formats	PDF

### **Paper Handling**

Maximum ISO A-series paper size	A4
Paper tray media types	Bond paper, Envelopes, Heavy paper, Labels, Plain paper, Pre-printed, Recycled paper, rough paper
ISO A-series sizes (A0...A9)	A4, A5, A6

### **Network**

Wi-Fi	Yes
Ethernet LAN	Yes
Cabling technology	10/100/1000Base-T(X)
Ethernet LAN data rates	10,100,1000 Mbit/s
Mobile printing technologies	Apple Air Print, Google Cloud Print, HP ePrint, Mopria Print Service

### **Input output**

Total number of input trays	2
Total input capacity	900 sheets
Total output capacity	150 sheets
Paper tray 2 input capacity	250 sheets

**The printer must be delivered in its original box.**

### **YOU OFFER MUST CLEARLY STATE THE FOLLOWING:**

- The applicable currency – Bidders must submit their bids in USD and payment will be processed in ZWL using the prevailing willing buyer willing seller mid-rate on the date of payment processing.
- Payment terms should be clearly stated and to be after delivery. POSB shall not consider demands for cash upfront unless an advance payment guarantee has been provided by the supplier.
- Validity period of quotation to be a minimum of 30 days.

- Bidders must state completion time/ delivery period from receipt of official order as those with the laptops in stock will be given priority.
- Bidders must attach material data sheet where applicable.
- Value added tax must be clearly and separately quoted.

**Bidders must also submit the following documents.**

1. Bidders must attach CR14 certificate – list of directors
  2. Bidders must attach proof of registration with Procurement Regulatory Authority of Zimbabwe (PRAZ) for the year 2021 in the form of a verifiable confirmation letter from PRAZ.
  3. Bidders must attach Value Added Tax Certificate
  4. Bidders must attach their valid ITF263 Tax clearance certificate.
  5. Bidder must attach their verifiable dealership certificates for the brand they are quoting.
- **Failure to comply with the terms and conditions set out in this RFQ will lead to automatic disqualification.**

**SUBMISSION OF OFFERS/ QUOTATIONS**

- Due to the COVID-19 restrictions, the bank will only be accepting electronic submissions forwarded by email. Bids must be endorsed with the above tender number and be sent only to the email address [rfqs@posb.co.zw](mailto:rfqs@posb.co.zw).
- **NB Offers not received by 10:00 hours on the closing date SHALL be treated as late tenders and will not be considered.**

<b>Posted date</b>	11/02/2023
<b>Closing date</b>	<b>15/02/2023</b>
<b>Closing time</b>	<b>1000 hours</b>