



*Simply Possible*

## OFFICIAL REQUEST FOR QUOTATION

**Procurement Ref:** .....IT16/11/23/394.....

People's Own Savings Bank (POSB) invites your company to make a firm offer for the supply and delivery to POSB HQ of laptops with the following specifications.

### LAPTOPS X 4

#### Specifications

**Operating System** ---- Windows 11

**Processor** ----13<sup>th</sup> generation intel Core i7 processor Intel core i7-1360P (up to 5.0 GHz with intel Turbo boost technology, 18MB L3 cache, 12 cores, 16 threads)

**Chipset** ----- Intel integrated SoC

**Memory** ----- 32Gb DDR5-3200 MHz RAM (onboard)

**Internal Storage** ----- 2 TB PCIe Gen4 NVMe TLC M.2 SSD

**Display**----- 40.6 cm (16") diagonal, UHD+ (3840 x 2400)

**Ports** --- 1 USB Type A 10Gbps signaling rate.

2 thunderbolt 4 with USB Type-C 40Gbps signaling rate.

1 HDMI 2.2

1 AC smart pin

1 headphone/microphone combo

**Wireless** --- Intel Wi-Fi 6E AX211 (2x2) and Bluetooth 5.3 wireless card

**Expansion slots** ----- 1 micro SD media card reader

**Audio** ----- Audio by Bang & Olufsen

Quad speakers

HP Audio Boost

**Keyboard** ----- Full Size, backlit, night black keyboard

**Pointing device** ----- HP image pad with multi touch gesture support

**Weight** ----- 2.15kg

**Package Weight** ----- 4.39kg

**Dimensions** -----Minimum Dimensions (W X D X H) 35.8 x 24.53 x 1.99 cm

**Packing Dimensions** (W X D X H) 13.6 x 43.1 x 33 cm

**Battery Life** ---- up to 10 hours and 30minutes

**Battery type**----- 6 cell, 83 Wh Li-ion polymer.

**Power supply type** ----- 135 W Smart AC power adapter

**Camera** --- HP True Vision 5MP IR camera shutter

**Touchscreen**----- yes

**Warranty** -----1 year

**Carry Case** ---- Yes

**The laptops must be delivered in their original boxes.**

**YOU OFFER MUST CLEARLY STATE THE FOLLOWING:**

- **The applicable currency – Bidders must submit their bids in USD and payment will be processed in USD Nostro.**
- Payment terms should be clearly stated and to be after delivery. POSB shall not consider demands for cash upfront unless an advance payment guarantee has been provided by the supplier.
- Validity period of quotation to be a minimum of 30 days.
- Bidders must state completion time/ delivery period from receipt of our official order.
- Value added tax must be clearly and separately quoted.

**Bidders must also submit the following documents.**

1. Bidders must attach CR14 certificate – list of directors.
  2. Bidders must attach proof of valid registration with the Procurement Regulatory Authority of Zimbabwe (PRAZ) in the form of a verifiable PRAZ certificate.
  3. Bidders must attach Value Added Tax Certificate
  4. Bidders must attach their valid ITF263 Tax clearance certificate.
  5. Bidder must attach their verifiable dealership certificates for the brand they are quoting.
  6. Bidders with outstanding orders past agreed delivery timeframes will not be considered.
- **Failure to comply with the terms and conditions set out in this RFQ will lead to automatic disqualification.**

**SUBMISSION OF OFFERS/ QUOTATIONS**

- Due to the COVID-19 restrictions, the bank will only be accepting electronic submissions forwarded by email. Bids must be endorsed with the above tender number and be sent only to the email address [rfqs@posb.co.zw](mailto:rfqs@posb.co.zw).
- **NB Offers not received by 10:00 hours on the closing date SHALL be treated as late tenders and will not be considered.**

<b>Posted date</b>	16/11/2023
<b>Closing date</b>	<b>20/11/2023</b>
<b>Closing time</b>	<b>1000 hours</b>