



Simply Possible

OFFICIAL REQUEST FOR QUOTATION

Procurement Ref: **IT05/06/24/166**.....

People's Own Savings Bank (POSB) invites your company to make a firm offer for the supply and delivery to POSB HQ of networking equipment listed below.

NETWORKING EQUIPMENT

DESCRIPTION	Unit of measure	Qty
1. UTP Cable CAT6	Drum of 500m	2
2. UTP CAT6 fly leads (3 metres)	Each	20
3. Patch cords (1m)	Each	10
4. Patch Panel	Each	4

YOU OFFER MUST CLEARLY STATE THE FOLLOWING:

- The applicable currency – Bidders must submit their bids in USD and payment will be processed in local ZIG currency using the willing buyer willing seller mid-rate prevailing on the date of payment processing.
- Payment terms should be clearly stated and to be after delivery. POSB shall not consider demands for cash upfront unless an advance payment guarantee has been provided by the supplier.
- Validity period of quotation to be a minimum of 30 days.
- Bidders must state completion time/ delivery period from receipt of our official order.
- Bidders with outstanding orders past their agreed delivery timeframes will not be considered.

- Bidders who have failed to fulfill our orders in the past year will not be eligible.
- Value added tax must be clearly and separately quoted.

Bidders must also submit the following documents.

1. Bidders must attach CR14 certificate – list of directors.
 2. Bidders must attach Value Added Tax Certificate
 3. Bidders must attach their valid ITF263 Tax clearance certificate.
- **Failure to comply with the terms and conditions set out in this RFQ will lead to automatic disqualification.**

SUBMISSION OF OFFERS/ QUOTATIONS

- Due to the COVID-19 restrictions, the bank will only be accepting electronic submissions forwarded by email. Bids must be endorsed with the above tender number and be sent only to the email address rfqs@posb.co.zw.
- **NB Offers not received by 10:00 hours on the closing date SHALL be treated as late tenders and will not be considered.**

Posted date	05/06/2024
Closing date	07/06/2024
Closing time	1000 hours