



Simply Possible

OFFICIAL REQUEST FOR QUOTATION

Procurement Ref # **ADMIN13/01/25/12**

The People's Own Savings Bank (POSB) invites your company to make a firm offer for the servicing of Generators at the following branches:

	DESCRIPTION OF GENERATOR	SERIAL NUMBER	LOCATION
	LOT 1		
1	KDE6500† 4.5Kva KIPOR DIESEL SILENT GENERATOR	31310060071	VICTORIA FALLS BRANCH
2	CUMMINS 17.5KVA SINGLE 3 PHASE GENERATOR	F121070728	BULAWAYO MAIN BRANCH
3	CUMMINS 17.5KVA SINGLE 3 PHASE GENERATOR AND CAGE	F121070716	GWANDA BRANCH
4	CUMMINS 17.5KVA SINGLE 3 PHASE GENERATOR	F121070713	BULAWAYO ESTEEM BRANCH
5	13KVA KIPOR GENERATOR (KDE 1655 50HZ)	31515016463	FORT STREET, BULAWAYO
6	JOHN DEERE POWERPAC DIESEL GENERATOR 40kva	CD4039D418966	BEITBRIDGE
7	ELLIS FBG 6500LDE SILENT DIESEL GENERATOR	116F06042115	HALYET HOUSE BRANCH
	LOT 2		
1	OPEN FRAME, 5KVA DIESEL GENERATOR	31110030700	KWEKWE BRANCH
2	KDE1655 13KVA KIPOR DIESEL SILENT GENERATOR	31513013076	GOKWE BRANCH-STRONGROOM
3	CUMMINS 17.5KVA SINGLE 3 PHASE GENERATOR	F12107015	CHINHOYI BRANCH
4	KIPOR KDE11SS 8.5KVA SINGLE PHASE GENERATOR	34511080582	POSB KAROI BRANCH
5	CUMMINS 17.5KVA SINGLE 3 PHASE GENERATOR	F121070718	KADOMA BRANCH
6	CUMMINS 17.5KVA SINGLE 3 PHASE GENERATOR	F12107030	GWERU BRANCH
	LOT 3		
1	KDE6500 SINGLE PHASE GENERATOR	31210042288	ESTEEM BANKING-HARARE
2	KDE6500† 4.5Kva KIPOR DIESEL	31312120007	SOUTHERTON BRANCH,

	SILENT GENERATOR		HARARE
3	CUMMINS 17.5KVA SINGLE 3 PHASE GENERATOR	F121070729	BINDURA BRANCH
4	7.5KVA KIPOR DIESEL SILENT GENERATOR	000813301412STA1226	POSB HIGHGLEN BRANCH
5	Kipor KD6500 5.5 KV DIESEL GENERATOR	31310060326	NELSON MANDELA EX MBARE
6	WILSON GENERATOR 60KVA	FGWPEP38TJSB07231	HEAD OFFICE IT DEPTMENT
7	AJ POWER 30KVA DIESEL SOUND PROOF GENERATOR	2143138	WESTGATE DR SITE
8	DAGARTECK, DGVS 170ST, 170KVA	116829	POSB HQ
	LOT 4		
1	CUMMINS 17.5KVA SINGLE 3 PHASE GENERATOR AND SHED	K111068494	MARONDERA BRANCH
2	13 KVA PERKINS DIESEL GENERATOR	MN4224120583	MUTOKO BRANCH
3	KDE 6500T 5.5 KVA DIESEL GENERATOR	31215117537	CHIPINGE BRANCH
4	KIPOR KDE11SS 8.5KVA SINGLE PHASE GENERATOR	34511090054	RUSAPE BRANCH
5	KDE16SS 13KVA SUPER SILENT DIESEL GENERATOR	31514086080	MASVINGO BRANCH-
6	CUMMINS 17.5KVA SINGLE 3 PHASE GENERATOR	F121070727	CHIREDDZI BRANCH
7	KDE16SS 13KVA SUPER SILENT DIESEL GENERATOR	31514076001	ZVISHAVANE BRANCH

(Bidders are free to quote for all or any of the lots but quotation should be for all the generators in the lot).

Bids must clearly show the following for each branch.

1. Cost of materials
2. Labour and accessories
3. Mileage for the lot – Mileage must be consolidated for branches in the same direction.

YOUR OFFER MUST CLEARLY STATE THE FOLLOWING:

- The applicable currency – to be quoted in USD and payment will be processed in local ZWG currency using the willing buyer willing seller mid-rate prevailing on the date of payment processing.

- Payment terms should be clearly stated and to be after delivery. POSB shall not consider demands for cash upfront unless an advance payment guarantee has been provided by the supplier only for payments above usd\$20,000.00 or equivalent.
- Validity period of quotation to be a minimum of 30 days.
- Bidders must state completion time/ delivery period from receipt of our official order.
- Bidders must attach material data sheet where applicable
- Bidders must note that if they put more than one option only their main offer will be evaluated.
- Value added tax must be clearly and separately quoted.
- Bidders must show a breakdown of all the costs including parts (i.e. lubricants, filters), mileage, labour and accessories per generator.
- Bidders must combine the mileage where possible e.g. Bulawayo and Beitbridge

Bidders must also submit the following documents.

1. Bidders must attach CR14 certificate – list of directors
 2. Bidders must attach proof of registration with Procurement Regulatory Authority of Zimbabwe (PRAZ) in the form of a valid PRAZ certificate.
 3. Bidders must attach Value Added Tax Certificate
 4. Bidders must attach their valid ITF263 Tax clearance certificate.
- **Failure to comply with the terms and conditions set out in this RFQ will lead to automatic disqualification.**

SUBMISSION OF OFFERS/ QUOTATIONS

- Due to the COVID-19 restrictions, the bank will only be accepting electronic submissions forwarded by email. Bids must be endorsed with

the above tender number and be sent only to the email address rfqs@posb.co.zw.

- **NB Offers not received by 10:00 hours on the closing date SHALL be treated as late tenders and will not be considered.**

Posted date	13/01/2025
Closing date	17/01/2025
Closing Time	1000 hours